

**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION 1**

In the Matter of:	)	
	)	
Tim's Express Decks and Odd Jobs, LLC	)	
675 Forest Ave.	)	<b>Docket No.</b>
Portland, ME 04103	)	<b>TSCA-01-2020-0009</b>
	)	
Respondent	)	<b>CERTIFICATE OF SERVICE</b>
	)	
	)	
Proceeding under Section 16(a) of the	)	
Toxic Substances Control Act,	)	
15 U.S.C. § 2615(a)	)	
	)	

I hereby certify that on the date indicated, the foregoing cover letter to the Regional Hearing Clerk and Administrative Amended Complaint and Notice of Opportunity for a Hearing were sent via e-mail, each in portable document format (PDF), to the Regional Hearing Clerk as follows:

VIA E-MAIL TO                      [R1\\_Hearing\\_Clerk\\_Filings@epa.gov](mailto:R1_Hearing_Clerk_Filings@epa.gov)  
Wanda I. Santiago, Regional Hearing Clerk  
EPA Region 1 – New England  
5 Post Office Square, Suite 100 (Mail Code 04-6)  
Boston, MA 02109-3912

I further certify that, on the date shown with my signature on this Certificate of Service, below, the undersigned mailed to the below-listed addressee, by First Class Mail – Return Receipt Requested, a complete, printed copy of four portable document format (PDF) files, each bearing an electronic signature by EPA Attorney Kathleen E. Woodward and dated August 3, 2020, including:

1. Cover Letter to the Regional Hearing Clerk [1 page];
2. Certificate of Service [2 pages]; and
3. Amended Complaint and Penalty Attachment [23 pages].

I further certify that, on the date shown with my signature, below, the undersigned included in the same mailing to the addressee listed below, a complete, printed copy of the following PDF files, including:

4. EPA's August 2013 Interim Final Policy entitled, "Consolidated Enforcement Response and Penalty Policy for the Pre-Renovation Education Rule; Renovation, Repair and Painting Rule; and Lead-Based Paint Activities Rule" [44 pages];
5. EPA's September 2019 "Lead-Based Paint Graduated Penalty Approach Policy" [8 pages];
6. Consolidated Rules of Practice (40 C.F.R. Part 22) [28 pages];

7. Information Sheet for Small Business Resources [2 pages]; and
8. Standing Order Authorizing Filing and Service by E-mail in Proceedings Before the Region 1 Regional Judicial Officer [5 pages].

Accordingly, on the date shown with my signature, below, the undersigned mailed the above-described materials (#1 through #8 inclusive) to the following addressee, by First Class Mail – Return Receipt Requested:

**Tim's Express Decks and Odd Jobs, LLC**  
**675 Forest Ave.**  
**Portland, ME 04103**

Dated: November 6, 2020

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*Signature*

Kathleen E. Woodward, Senior Enforcement Counsel  
U.S. EPA Region 1  
5 Post Office Square, Suite 100 (Mail Code 04-2)  
Boston, MA 02109-3912

(dir.) 617-918-1780

(e-mail) [Wodward.kathleen@epa.gov](mailto:Wodward.kathleen@epa.gov)